

LIMA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
January 19, 2011

PRESENT: Trustees: Chris Preston, Sandi Shusda, Shirley Caccamise, Sharon Neenan
Librarian: Cathy Allen
Town Board: Bill Carey
Guests: Pradeep Jangbari, Dianah Mayer

Meeting was called to order by Vice Chairperson Chris Preston at 7:00 p.m.

Chris read a letter, dated January 1, 1991 stating that Pradeep Jangbari will be replacing Ralph Porrizzo on the Lima Library Board of Trustees. According to the Library By-Laws a trustee can serve a limit of four 5 year terms. At this time Chris thanked Pradeep for his many years of service to the Library.

Pradeep stated that he has enjoyed his 20 years of service to the Library and enjoyed working with the Library Board, Town Board, Library personnel, and the PLS members. He also said that he would be willing to assist the Board at any time there is a need.

All the Trustees expressed their pleasure in working with Pradeep and praised him for all the work and dedication he has given to the Lima Library.

Chris thanked Pradeep for coming and welcomed him to attend future meetings of the Library Board.

Minutes for November: Motion made by Shirley Caccamise, seconded by Sandi Shusda to approve the minutes of November 15, 2010 as read. Motion carried.

VOUCHERS: Vouchers numbered 226-247, for, October and vouchers 248-272, for November, have been submitted and approved for payment.

FRIENDS OF THE LIMA LIBRARY:

Dianah reported that their request for a 501c3 has been approved. The Board thanked the Friends Group for all they did to acquire this. Dinanh also reported that they had 20 entries in the Gingerbread House competition and they hope to break even with this event. The group is working on a web site and hopes to have it ready by spring. It is under PLS. Cathy and Dinah would like to link this with the Town/Village web site.

OLD BUSINESS:

- Cathy started broadcasting all our events to the HFL school district in December of 2010 and will continue from now on. The Santa program hosted 51 children with 25 coming from the local Universal pre-K program at Great Expectations. Our winter break story time called “Winter on the Farm” with Tom Walsh had 14 children and 15 parents attending. She thinks the broadcasting may have increased the attendance.
- Tom Scott successfully completed and installed the signage on our original front building, and we have received many compliments.
- The new Wii system will be ready for circulation in the Library in February. Cathy decided that Operation guidelines will be needed at the circulation desk and conduct guidelines for patrons playing games in the Scutt Room.
- Name badges for staff will be completed by the end of this month.

- The Christmas Concert held on 12/17/10 at 7:00 p.m. was a huge success with over 70 in attendance for the 8 piece, Celtic, Boughton Hill Band. Attendees sang with the band and all were very thankful that we could sponsor such a wonderful program.
- Michael Czarnecki of “Poets & Writers” received the grant to sponsor a one-hour poetry reading program and a 2-hour poetry and prose writing workshop. The poetry reading will be Thursday, April 28 from 7:00 p.m. to 8:00 p.m. The topic will be “Poems & Stories from Route 5&20, as he has published a book on the topic. The Workshop will be the following week on Thursday, May 5th from 6:30 p.m. to 8:30 p.m.
- Cathy had an appointment with Steve Kruk to review the local artist waiver form. It met with his approval; however he acknowledged that no waiver is ever “airtight.” She gave John Little a few copies of the form for artists to begin signing and plans to install the “click rail” system to hang artwork in the Scutt Community room next week. This project will start the end of January, rotating and displaying local artist works each month.
- Corey Ha’s program on teen finances was successful and enjoyed by 11 patrons. He would like to come in and do a program annually, since this is such an important topic to young people.

NEW BUSINESS:

- Cathy attended the Summer Recreation Committee Meeting on 1/13/11 at the Lima Town Hall. The Lima Summer Rec program will run from 6/27/11 to 8/4/11.
 - * Rec Committee is putting in application to school for rooms and space to hold their program. Due to construction projects, they expect to be turned down and if denied, then they will seek space at Elim.
 - * Budget is stretched and they cannot spare any counselors for a separate reading program.
 - * When Cathy offered to seek financial help from Rotary to bus children to the Library’s summer reading events, they indicated that logistically the paperwork for getting parent approval would be too much to handle this year.
 - * Bruce Mayer will be Cathy’s contact to get all Library Summer Reading registration information to the Lima Summer Rec registration site at the correct date and time, thereby coordinating their information with our Library Summer Reading information.
- Chris asked who the chairperson is for the Lima Recreation Program is? Cathy will find out.
- Webinars:
 - 1) RRLC - 12/14/10 Emerging Library Technologies, including the future of portable ereading and libraries.
 - 2) SCRLC- 1/13/11 Free Online Book Discussion Meeting-providing resources for book discussion groups.

Cathy would like permission to attend the interactive workshops for Integrating E-Books and E-Readers into Your Library. These 2 online sessions would cost \$85. Motion made and carried to allow Cathy to take these 2 online courses.
- Wildlife Educator’s Coalition has just started in Avon, and Cathy received one \$75 program certificate for our Library. Cathy put the certificate toward an umbrella cockatoo program, called “Hyia Hiawatha” that will be held, Wednesday, January 26th at 10:30 a.m. in the Scutt Community Room. Cathy invited the Universal pre-K children to attend this program.

- We will need to place an advertisement in the newspaper for someone to replace Pradeep on the Board of Trustees. Cathy will check the files for an example of previous ads. She will place it in the Sentinel and the Penny Saver.
- Mileage reimbursements from PLS in 2011 will be half of the recommended per mile amount listed by the IRS, which is currently at 51 cents. Other libraries in the PLS system are matching PLS rate, and Cathy asked that Lima Library match the reimbursement to bring the per mile rate up to 51 cents. Motion was made and approved to cover the difference in mileage rates.

MOTION

Motion made by Shirley Caccamise and seconded by Sandi Shusda to approve the purchase of Sony E Reader for educating the Library staff to help support the community with knowledge of this product. Motion carried.

MOTION

Motion made by Sharon Neenan, seconded by Chris Preston, to approve the transfer of monies to the following account:

Grants and Donations L2705 to PLS Travel Reimbursement L7410.435 \$309.50

Cathy handed out the following for 2011: Board meeting dates; Voucher signing dates; Library closing dates. Cathy reported that the Librarian’s Report will be done by PLS after Evergreen conversion issues have been resolved.

Shirley handed out a copy of our by-laws referring to Article V – Friends of the Library describing their goals.

Cathy reported that EDT will need a phone number to replace Pradeep. Election of officers will take care of this when the new Chairperson is elected.

Election of officers for 2011 was held. The results were as follows:

Chairperson	Shirley Caccamise
Vice Chairperson	Chris Preston
Secretary	Sharon Neenan

Agenda item for May meeting: Distribution of duties for Board members

Motion to adjourn at 9:15 pm.

Submitted by Sharon Neenan, Secretary

Next meeting: Wednesday, May 18, 2011 7:00 p.m.