

LIMA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
July 27, 2011

PRESENT: Trustees: Chris Preston, Sandi Shusda, Shirley Caccamise, Sharon Neenan,
Linda Banfield
Librarian: Cathy Allen
Town Board: Bill Carey

Meeting was called to order by Chairperson Shirley Caccamise at 7:00 p.m. Shirley welcomed Linda Banfield to the Board and thanked her for her interest and support of the library. She is replacing Pradeep Jangbari and has signed and taken the oath given by Supervisor Yendell.

Minutes for May: Motion made by Chris Preston, 2nd by Linda Banfield to approve the minutes of May 18, 2011 with the following correction: Building Services should be L7140.469 (not L7140.45). Motion carried.

VOUCHERS: Vouchers numbered 97-126 for May and vouchers numbered 127-149 for June, have been submitted and approved for payment.

FRIENDS OF THE LIMA LIBRARY REPORT (given by Cathy): The Friends Group held a Book Sale, on June 4th in conjunction with the Travels to Treasures along Routes 5&20 and made about \$300.00. They will be at the Lima Crossroads Day on August 6 and hold another book sale on September 17. The Friends Group will issue a receipt for any donated books.

OLD BUSINESS:

- The Advanced Workstation for Education (AWE) (trademarked as an Early Literacy Workstation) is still being researched for a group purchase later this year with PLS member libraries.
- By visiting local businesses, Cathy raised \$1775 in support of our children's 2011 Summer Reading family programming events. These funds will be used for the children's programming, enabling the adult programming to continue this fall. An ad was placed in the Genesee Valley Penny Saver to acknowledge all the donations from each business and to show the program event sponsored by each business. Special thanks was given to Five Star Bank acknowledging their fifth year of support for our summer reading programs, helping to make each year a success.
- The Matching Funds Equipment grant paperwork was submitted, and has been acknowledged as being received by the state. Final purchases with the \$2163 included a laptop, a digital projector and zoom video camera.

NEW BUSINESS:

- The Library Directors in Livingston County met with the County Administrator, Ian Coyle, on July 8, 2011. Each library rep summarized their library services and events over the past year in hopes of continuing county support with funds for materials. It was a very positive meeting.
- An annual report bookmark has been made for 2010 and was given to the County Administrator along with our brochure. Cathy made copies of the Bookmark and brochure at the Town's copier to save money, and in the future she plans to include the Bookmark with the brochure for all patrons. Cathy also asked the Friends Group to use these brochures at their events.

- Great Expectations Daycare was contacted about coming to the 2011 Summer Reading program events using Rotary Funds for the bus. The United Pre-K (which meets at the Daycare building) used the funds to bring their children to our fall and winter Story Time. The Daycare was not certain about the balance of funds left for bus transportation. Cathy talked to the new Rotary President, Wanda Tubbs, to find there was confusion about the use of the funds. Since membership is presently very low at Rotary, no promise of funds will be made to the Daycare for fiscal year 2011/2012. Bill suggested contacting the Mason organization for funding.
- Lima Library participated in a PLS group order for a “movie licensing” certificate. Ken Samarra, a supportive and enthusiastic patron, is helped to arrange the Library’s first movie night, with a Star Wars movie and theme night, on Thursday, August 11, 2011. Certificate cost \$200.00 per year.
- A second annual Summer Patio Concert with Eric Baker and The Boughton Hill Band is scheduled for Friday, August 26, 2011 from 6:30 p.m. to 8:30 p.m. Cost will be \$300.00.
- Summer Reading programming continues with over 90 registered to date. Lima’s Summer Recreation registration event was given a theme poster and all Lima Library’s Summer Reading program information and registration forms.
- Dan Marcellus of Qwiknet, came to the Library to donate 3 Barnes & Noble Nooks. Cathy asked the Board if they would be in favor of using 2 for patron circulation. Board decided to keep them in house until the end of the year and then revisit the request.
- Suzanne Wolf of the HF-M Chamber of Commerce trained Cathy to use (& update) the online Honeoye Falls/Lima/Mendon Community Calendar with our Library events. Would the Board like the Trustee meetings posted on the calendar? Board agreed to this.
- The Town Supervisor has suggested that Roy Moses work with the Village to clean out the rain gutter using a snake in the front of the original library building where rainwater backs up each fall and winter. He would also like to see information from PLS regarding grant money received for the heat tape project on the outside front of the original library building. Cathy will gather estimates (preferably 3) for an overhanging eave along the front pavement of the building for a matching funds grant next year.
- Cathy had 9 volunteers helping with the Summer Reading Program. Discussion was held on giving them gift certificates in appreciation for their help.

MOTION

Motion made by Sharon Neenan, seconded by Sandi Shusda to transfer the following monies to the following accounts. Motion carried.

L2705 (Gifts) to	L7410.435 (Travel)	\$ 64.26
L7410.45 (Utilities) to	L7410.469 (Bldg. Svcs)	\$ 111.45
L2705 (Gifts) to	L7410.429 (Programs)	\$1775.00

BUDGET FOR 2012: Cathy handed out spread sheets with figures for the proposed 2012 budget. Cathy went through each item line by line showing a 2% increase cap. Much discussion followed.

MOTION

Motion made by Sandi Shusda, seconded by Chris Preston to approve the proposed budget for 2012 and present it to the Lima Town Board, at their August 4th meeting, for approval. Motion carried.

MOTION

Motion made by Sharon Neenan, seconded by Chris Preston to accept the Lima Library By-Laws for 2011-2015. Motion carried.

Motion to adjourn at 8:45 p.m.

NEXT MEETING: September 21, 2011 at 7:00 p.m.