

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 3rd day of August 2017 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
 Deputy Supervisor, Cathy Gardner
 Councilperson, Bruce Mayer
 Councilperson, Bill Carey
 Councilperson, Dan Marcellus
 Town Clerk, Jennifer Shanks, CMC/RMC
 Town Attorney, Steve Kruk
 Highway Superintendent, Keith Arner - Excused

Supervisor Yendell called the meeting to order at 6:30 P.M., with the Pledge to the Flag led by Veteran Tom Reynolds.

Honor a Veteran

The Town Board honored Tom Reynolds for his loyalty to the community and service to our country. Mr. Reynolds served in the Army from 1967 – 1969 and was awarded the Purple Heart, Silver & Bronze Stars and the Combat Infantry Badge.

Reports-Motion to Accept Supervisor's Report –Review Ambulance & Building Inspector Reports (if received)

Supervisor Yendell read the Supervisor's Report and mentioned receipt of the Building Inspector Report and Ambulance report before the meeting. On a motion by Councilperson Mayer to accept the Supervisor's reports, seconded by Councilperson Gardner the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #8 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 216 through 245	\$ 19,484.13
Water Funds 1, 2, &3:	No. 19 through 21	\$ 3,902.04
Highway Funds:	No. 127 through 147	\$ 10,503.13

On a motion by Councilperson Carey, seconded by Councilperson Gardner the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcelles, Carey
 Nays: 0

July 6th Minutes

The minutes of the July 6th Meeting were approved, after correction, on a motion by Councilperson Gardner, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Guest(s) Mike Falk attended the meeting and distributed an “events map” for the 3 day Blues Festival.

New York State Model Solar Energy Law

Town Attorney Kruk indicated they are still awaiting comments from Engineers, Clark Patterson Lee. Councilperson Gardner suggested referring same to the Planning & Zoning Board for comments by September 30th to review at the October board meeting and possibly schedule a public hearing in November. Councilperson Gardner will send a letter to both boards for comment. Attorney Kruk will write a letter to the County for their comments. This topic will continue at the next regularly scheduled meeting.

Extend Moratorium for 6 months

Councilperson Gardner made a motion to extend the moratorium for 6 months, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Additional Security on Town Computers

Councilperson Marcellus stated the Town computers need additional security after monitoring a new outbreak of cyber warfare. Mr. Marcellus will email a quote for discussion at the next board meeting.

Water Supply Agreements between the City of Rochester & Town of Lima Water Districts #1 and #2

Town Attorney Kruk distributed Water Supply Agreements for District #1 (between the City of Rochester and Town of Lima) and District #2 (between the Village of Lima and Town of Lima). Kruk is expecting to hear from Richard Metzger, Executive Engineer and Stephen Savage, Director of Engineering next week. Further discussion will be held at the next meeting.

Excellent Job Fixing Water Main Break

Supervisor Yendell wanted it noted in the minutes that both the Village and Town crews did an excellent job fixing the water main break. The break was noticed at 6:30 AM and fixed by 2:30 PM. A Hyper-Reach link is available on the website for residents. Hyper-Reach allows the Emergency Communications Center to quickly send a recorded message to telephones in specific areas and alert residents to any emergency situations that may require immediate action. Residents are encouraged to sign-up for these notifications. All hard-wired telephones in Livingston County are automatically listed to receive these alerts; however, individuals will need to register their mobile devices to receive the alerts.

Workplace Violence Policy & Training Adopted

After notification from neighboring Town Clerks, the Town of Lima has adopted a workplace violence policy. This policy is designed to meet the requirements of New York State Labor Law Art. 2 §27-b. Upon motion by Councilperson Gardner to adopt said policy, seconded by Councilperson Carey, the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Town of Lima

Adopted: August 3, 2017

Workplace Violence Prevention Policy Statement

The Town of Lima is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients.

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm; intentional and wrongful physical contact with a person without his or her consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against any of our employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients and visitors, following all policies, procedures and practices, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of New York State Labor Law Art. 2 §27-b.

All employees will participate in the Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Persons: J. Peter Yendell and/or Jennifer Shanks

Title: Supervisor / Town Clerk

Phone: 585-733-0405 / 585-582-1130

E-mail: supervisor@townoflima.org / clerk@townoflima.org

Yearly Workplace Violence Training

Supervisor Yendell will speak to Ben Luft to schedule all employees each year to have training on Workplace Violence, with Phyllis Aplin from the Livingston County Sheriff's Department to be the speaker in said training. After each training employees will sign a form stating they were present.

Joint Town and Village Board Meeting

There will be a joint meeting between the boards on September 6th with a 6:00 PM start time. Some topics for discussion are: Park, Fire Department (rules of order), Fire Department budget and to agree on an updated website look.

Approve Expenditures for Harold Harris, Judge

Judge Harris asked for board approval to attend training in Albany. Upon motion by Councilperson Mayer, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Chemung Supply Guiderail Quote

Supervisor Yendell received a quote from Chemung Supply for a guide rail that will be installed with the new bridge on Clearly Road. The quote was \$7,785.86. Upon motion by Councilperson Mayer to accept the bid, seconded by Councilperson Carey the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Request for EV Charging Station

John Wadach, Trustee of the Village Board emailed Supervisor Yendell and Councilperson Gardner regarding grants for an EV Charging Station. His proposal suggested using Town property, specifically two spaces in the town hall parking lot or “tennis court”. After discussion by the board it was agreed that a charging station should be in a prime location that’s visible, possibly the first two spots nearest Main Street, west of the courthouse. No downside was noted from any board member.

Upon Motion by Councilperson Mayer to adjourn at 8:15 P.M., seconded by Councilperson Gardner, the vote was unanimous.

Respectfully Submitted by:

Jennifer Shanks, CMC/RMC
Town Clerk