

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 1st day of June 2017 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
Deputy Supervisor, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey
Councilperson, Dan Marcellus
Town Clerk, Jennifer Shanks, CMC/RMC
Town Attorney, Steve Kruk
Highway Superintendent, Keith Arner

Supervisor Yendell called the meeting to order at 6:30 P.M., with the Pledge to the Flag.

Guest(s): Maureen Wheeler, Deputy Economic Developer, Keith Yeates, CEO of Bristol ID and Joshua Hellman, Director of Finance

Open Public Hearing

Community Development Block Grant Program

Supervisor Yendell opened the public hearing at 6:35PM for comments. Maureen Wheeler explained that the Town's proposal to submit a CDBG application to the NYS Office of Community Renewal is to provide funding in support of an economic development project for Bristol ID. She explained that the grant would be approximately \$300,000. A loan where half would be forgiven after Bristol employs so many people. Keith Yeates, CEO and Joshua Hellman, Director of Finance attended the meeting. They explained that Bristol ID in 2008 acquired Cards by Dart and relocated the business from Dallas, Texas to Lima. Bristol ID Technologies, a leading card manufacturer is known for innovative advances in card technology. They are looking forward to growing and Mr. Yeates mentioned an expansion of over 9,000 square feet.

They are excited about continuing to employ and grow in the community, with the grant money.

Reports-Motion to Accept Supervisor’s Report –Review Ambulance & Building Inspector Reports (if received)

Supervisor Yendell read the Supervisor’s Report and mentioned receipt of the Building Inspector Report and Ambulance report before the meeting. On a motion by Councilperson Gardner to accept the Supervisor’s reports, seconded by Councilperson Mayer the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #6 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 147 through 176	\$ 12,523.85
Water Funds 1, 2, &3:	No. 13 through 14	\$ 1,710.29
Highway Funds:	No. 82 through 108	\$ 76,200.44

On a motion by Councilperson Gardner, seconded by Councilperson Marcellus the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

May 4th & May 18th Minutes

The minutes of the May 4th board meeting and May 18th Special Meeting were approved on a motion by Councilperson Gardner, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Change the Agenda

Upon motion by Councilperson Gardner, after request by Supervisor Yendell to change the agenda to open bridge bids, seconded by Councilperson Mayer the vote was unanimous.

Bridge Bids

Supervisor Yendell opened the only bid proposal received for a prefabricated, glulamated, pressure-treated longitudinal timber bridge superstructure and timber guide rail system, on Cleary Road over Little Conesus Creek. The Bid was from Laminated Concepts, Inc., located at 3310 State Route 352, Big Flats, NY. The total bid price for bridge package was \$57,815.00. Upon motion by Councilperson Mayer to accept the bid upon Mr. Higgins approval, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Liaison to the Lima Fire Department

Supervisor Yendell is stepping down as Liaison to the Fire Department. He asked who would be interested to take over this role. Councilperson Dan Marcellus said he would be happy to be Liaison to the Fire Department and that he attended the fire meeting and four new recruits have been added. Upon motion by Councilperson Mayer to have Councilperson Marcellus as Liaison, seconded by Councilperson Gardner the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Resolution Requesting State Assistance for a Reassessment Project for the Town of Lima

Assessor, Tami Snyder asked for board approval to pass the below Resolution. Upon motion by Councilperson Mayer approving said Resolution, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

(*Resolution #3 is below-after closing the public hearing)

Resolution #4 of 2017

RESOLUTION REQUESTING STATE ASSISTANCE FOR A REASSESSMENT PROJECT FOR THE TOWN OF LIMA

ADOPTED: June 1, 2017

WHEREAS, the Town of Lima has undergone the revaluation of real properties within the Town, the Town feels that it is necessary to conduct a

reassessment project of all properties for the 2018 assessment roll to maintain a uniform standard of assessment for the Town; and

NOW, THEREFORE, it is hereby

RESOLVED, by the Town Board of the Town of Lima, New York, that the Town of Lima hereby requests State assistance, specifically from NY S Office of Real Property Services, to do a reassessment project to maintain a uniform standard of assessment in accordance with Section 305 of the Real Property Tax Law; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to expend the necessary funds for the preparation of said plan and the establishment and maintenance of the Real Property Improvement Program.

J. Peter Yendell, Town of Lima Supervisor

Close the Public Hearing Regarding the Community Development Block Grant

Upon motion by Councilperson Mayer to close the public hearing at 6:50 with no further comment or discussion, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Resolution # 3 of 2017

AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, Bristol Graphics, Inc. d/b/a Bristol ID Technologies (“Bristol”), plans to construct, equip, and operate an approximately 9,000 square foot manufacturing facility in the Town of Lima (the “Project”); and

WHEREAS, Bristol has requested that the Town apply for funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of machinery and equipment for the project; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the Town provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the Town in the form of an estimated 75 retained jobs and 20 new permanent full-time employment positions within two years of its opening, and

WHEREAS, the Town held a public hearing on June 1, 2017 to obtain citizens' views regarding the CDBG program as administered by OCR and the Project,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Supervisor is hereby authorized to submit a grant application on behalf of the Town in the approximate amount of \$300,000 to the OCR to support the Project, and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute a grant agreement between the Town and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Town Attorney, and be it further

RESOLVED, that the Town Supervisor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

J. Peter Yendell, Supervisor
Town of Lima

Dated: _____ 2017

THIS IS TO CERTIFY that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 1st day of June, 2017 and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston, this **1st day of June, 2017.**

Jennifer Shanks, CMC/RMC
Town of Lima Town Clerk

SEAL

New York State Model Solar Energy Law

Town Attorney Steve Kruk drafted a proposed new local law concerning the regulation of solar installations in the Town. Councilperson Gardner took the liberty to review said drafted proposed local law and distributed to the board some changes she suggested and recommended. After reviewing said changes the board agreed same should be reviewed by the Planning and Zoning Boards as well as Town Attorney Kruk for wording. It was also agreed to seek advice from Clark Patterson Lee, Engineers. Further discussion to follow at the next regularly scheduled board meeting.

Appoint a Liaison to the Green Energy Committee

Village Mayor Carl Luft asked the Town Board to appoint a Town representative to be Liaison to the Green Energy Committee. Councilperson Gardner volunteered to fill this position.

Lima Resident Frank Bassett Awarded National Recognition

Councilperson Mayer informed the board that local resident Frank Bassett, Nursing Director, Livingston County Center for Nursing and Rehabilitation, received a national honor from The Community Heroes program. Only 11 individuals across the country received this national recognition. Congratulations, Frank Bassett.

Upon Motion by Councilperson Mayer to adjourn at 8:00 P.M., seconded by Councilperson Marcellus, the vote was unanimous.

Respectfully Submitted by:

Jennifer Shanks, CMC/RMC

Town Clerk