

OFFICIAL MINUTES

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 2nd day of November 2017 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
Deputy Supervisor, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey
Councilperson, Dan Marcellus
Town Clerk, Jennifer Heim, CMC/RMC
Excused: Town Attorney, Steve Kruk
Excused: Highway Superintendent, Keith Arner

GUEST(S): Mike Falk, Dennis Lakis, Colleen Allen & Shirley Murphy

Supervisor Yendell called the meeting to order at 6:30 P.M., with the Pledge to the Flag.

Reports-Motion to Accept Supervisor's Report –Review Ambulance & Building Inspector Reports (if received)

Supervisor Yendell read the Supervisor's Report and mentioned receipt of the Ambulance report. Upon motion by Councilperson Gardner to accept the Supervisor's reports, seconded by Councilperson Carey the vote went as follows:

CARRIED: Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
Nays: 0

Audit of Claims

Resolved that the bills contained on Abstract #11 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 302 through 326	\$ 12,526.76
Water Funds 1, 2, &3:	No. 30 through 32	\$ 2,516.51
Highway Funds:	No. 194 through 218	\$ 17,926.80

On a motion by Councilperson Mayer, seconded by Councilperson Gardner the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcelles, Carey
 Nays: 0

Fuel Bid(s)

Supervisor Yendell opened the public hearing at 6:35 AM and mentioned receipt of one (1) fuel bid from Kirkwood's (NOCO). The fuel proposal for 2018 showed diesel fuel @ +.10/gal over Kirkwood cost and gasoline 87 octane @ +.10/gal over Kirkwood cost. Upon motion by Councilperson Mayer to close the public hearing at 6:36 AM and accept said fuel bid, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

2018 Preliminary Budget - APPROVED

Supervisor Yendell opened the public hearing at 6:36 AM to approve the 2018 budget. No discussion was held. Upon motion by Councilperson Mayer to close the public hearing at 6:37 AM and approve the 2018 budget as presented, 2nd by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

** 2018 budget entered below in its entirety **

October 5th Town Board Minutes

The minutes of the October 5th meeting were approved on a motion by Councilperson Gardner, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Postcards Regarding the Post Office Staying in Lima

Supervisor Yendell mentioned receipt of sixty postcards received by the Town Clerk. Yendell asked Mike Falk what he has been doing to keep the post office in Lima. Falk stated they are removing fixtures and looking for a place to put the post office as the building is starting to fall apart. He mentioned a portion of the roof/ceiling has caved. Falk said there is plenty of room to move the post office to the Court or urgent care buildings as they do not need much

space. Councilperson Gardner suggested that Supervisor Yendell follow-up on earlier contact with Tanya at the post office to see what can be confirmed about their intentions for the Lima office. Gardner also mentioned that USPS reports indicate significant and continuing declines in first class mail volumes, significant growth in utilization of online USPS services, annual financial losses approaching \$6B and that the Postmaster General is seeking assistance from Congress to modernize and continue consolidation of some operations in order to stay solvent. She stated her opinion that it is important to understand not just the short term situation with the local post office, but also the longer term prospects before giving consideration to costly changes to town buildings to potentially relocate the Lima P.O. The cost to relocate the Court in the Town Hall, and have handicap accessibility to the top floor by placing an elevator would be significant. Estimates for an elevator alone started at \$339,450, when the board reviewed options previously. Additional costs to modify the courthouse to accommodate the needs of the post office would be necessary. Supervisor Yendell ~~to~~ will speak to Tanya again, and will report back at the next board meeting.

New York State Model Solar Energy Law

Town Attorney Kruk was excused. Topic will be discussed at the next regularly scheduled board meeting.

Genesee Community College Walkway

Town Attorney Kruk excused. He is awaiting (3) easements, specifically from three residential properties immediately north of the Lima Baptist Church property. Councilperson Gardner mentioned councilperson Mayer, Highway Superintendent Arner and herself walked the area where the sidewalk will be placed and determined there is more work than initially anticipated. Further discussion will be held at the next regularly scheduled meeting when Kruk will be in attendance to discuss same.

Social Media Policy

Councilperson Marcellus distributed a social media policy to board members for review and discussion. Discussion was held and the board agreed to set-up a Facebook account for operation around January 2018. Councilperson Marcellus and Town Clerk, Heim will be administrators for said account by reviewing said account and comments daily. Councilperson Gardner will be an editor. Councilperson Marcellus will speak to Robert Deming from Genesee Valley Web Marketing, who maintains the Town of Lima website, to

see if this website could be linked to Facebook. In the meantime it was agreed to develop standards and guidance for the Town of Lima Facebook account. Upon motion by Councilperson Gardner to move forward with a Town of Lima Facebook to be up and live by the first of the year and policy in place, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Yendell, Gardner, Mayer, Marcellus, Carey
 Nays: 0

Library Roof

Supervisor Yendell mentioned receipt of a letter from Engineers, Clark Patterson Lee indicating the Library roof has about one (1) year before needing replaced. An estimate of \$87,300.00 was noted. Breakdown is as follows: main roof \$61,650, addition roof \$11,250, engineering fee \$6,000 and contingency \$8400. Yendell mentioned the Library currently has \$32,000 in their reserve account for this project.

York Street Speed Reduction Request

Supervisor Yendell received a letter from Abbey Finn requesting for a speed reduction on York Street. The board agreed said request needs approval through the Livingston County Traffic Board. Councilperson Mayer will present said request at said board.

Proclamation for Town of Amherst

Yendell received a letter from Susan Grelick, Secretary of the Amherst Bicentennial Commission. The Commission is requesting a proclamation and/or greeting from the Town of Lima office to be presented at the kick-off celebration on January 1, 2018 at the Amherst Town Hall. Councilperson Gardner said she is happy to commend the Town of Amherst on their milestone, seconded by Councilperson Marcellus, the vote was unanimous. Town Clerk, Jennifer Heim, will prepare and send the requested proclamation.

Managed IT Services

Supervisor Yendell mentioned receipt of an email from Jason Parker, IT Department at the County Government building. Mr. Parker mentioned he believed Avon and Livonia utilize Hurricane Technologies as their IT providers. Councilperson Marcellus said he would put a quote together as well to present to the board. Further discussion will be held at the next regularly scheduled board meeting. Yendell will call and speak to William Wadsworth, Supervisor of Geneseo.

Tax Preparation will be New in 2018

Supervisor Yendell mentioned an ABS company, paid through the County and charged back through taxes to each Town, will be printing, folding, stuffing and mail tax bills to Town Clerk's this year. Real Property said there is a cost savings to the County allowing ABS to complete this work.

Crossroads Festival Summary

Mike Falk distributed a "2017 Crossroads Blues Festival Summary". Said summary showed cash beginning balance, income, expenses and cash ending balance of \$607.82. Falk mentioned \$1600 was raised for Camp Good Days and Special Times, 11 bands played over 3 days, craft vendors expanded to a 2nd day, water ball with the Lima Volunteer Fire Department, etc. Good job Lima Crossroads Committee.

End-of Year Meeting

The board agreed to have their end-of-year meeting on December 28th at 3 PM to pay any 2017 bills and any other regular business.

New Planning / Zoning Board Secretary

Gigi Correll is enthusiastic to be secretary to the Planning and Zoning Boards. We look forward to working with Gigi.

Guest

Guest Attendee Shirley Murphy asked who decided that the Legion Room could not be used for other office purposes. Councilperson Gardner said that the arrangement with the American Legion was established long before any current board members were involved. Supervisor Yendell repeated an earlier explanation, pointing out that the room is available on a daily basis for meetings and other uses, but that it cannot be changed for a permanent use, in accordance with the agreement reached with the American Legion. Guest Murphy stated emphatically and twice that such arrangement is stupid.

Upon Motion by Councilperson Mayer to adjourn at 8:02 P.M., seconded by Councilperson Marcellus, the vote was unanimous.

Respectfully Submitted by:

Jennifer Heim, CMC/RMC