

*Village Board Meeting Minutes  
September 3, 2013*

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, September 3, 2013 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Joe Caluorie, Deputy-Mayor Scott DiLiberto, Trustee Jerry O'Donoghue, Steve Polo and Teresa Truman.

A **motion** was made by Deputy-Mayor DiLiberto to approve the August 6, 2013 Board Meeting Minutes; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**Bills were audited by Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman.**

A **motion** to order bills paid was made by Trustee Truman with Deputy-Mayor DiLiberto moving for adoption.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

Abstract #451 General \$3,082.79 & Water \$1,027.88

Abstract #298 Water \$39.57

Abstract #452 General \$75,537.68 & Water \$868.04

Abstract #299 Water \$25,284.72

**Final Budget Transfers for the 2012-2013 Fiscal Year:** A **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Transfers; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A3120.120 Police Payroll \$719 from A3120.100 Police Personnel

A3120.130 Police Payroll \$1,171 from A3120.100 Police Personnel

A3120.160 Police Payroll \$578 from A3120.100 Police Personnel

A3120.400 Police Payroll \$919 from A3120.100 Police Personnel

A5110.100 Street Personnel \$2,770 from A5110.400 Street Contractual

A8560.100 Tree Personnel \$103 from A8560.400 Tree Contractual \$103

A9010.800 Retirement \$12,974.03 from A9060.800 \$10,522.84 Health Ins.

& A1420.400 \$2,451.19 Law Cont

**Budget Amendments:** a **motion** was made by Trustee O'Donoghue to approve the following Budget Amendments; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A2701 Prior Year Adjustment/A9730.600 Bond Anticipation Note \$4,088.11

A2302 Sweep other Gvmt/A5410.400 Sidewalks Contractual \$2,469.27

A2260 Public Safety/A3120.140 Police O/T \$497.34

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**Budget Transfers:** a **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Transfers; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A5410.400 Sidewalk Contractual \$1,334.72 from A1620.400 Village Bldg Cont

A7310.400 Recreation Contractual \$444.51 from A7310.100 Recreation Personnel

**Ann Marie Grattan presented the Clerk-Treasurer Report for the month of August.**

Presented to the Village Board for their review were the Budget Status Reports for General, Water and Trust & Agency funds, Department Reports, the Financial Report, Taxes Paid and Outstanding-to-date and the Water Adjustment Report. The Annual Audit of the Chief Fiscal Officer's records for the 2012-2013 fiscal years was conducted and approved by Trustee Teresa Truman. A **motion** was made by Deputy-Mayor DiLiberto to accept the reports; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Ann Marie Grattan presented the Village of Caledonia Administrative Manual. The manual will contain all board-adopted policies and amendments. It will also contain procedures for the Village Clerk's Office. The Office of the NYS Comptroller's management guide "Fiscal Oversight Responsibilities of the Governing Board" lists all policies required by law. The majority of policies exist already with the village as three were missing: Wire Transfer and Online Banking Policy, Travel and Conference Policy and Capital Asset Control Policy. Mayor Caluorie will assign these to the Trustees at the October board meeting.

Ann Marie Grattan presented the 2014 Health Insurance rates for the board review. A vote will take place at the October meeting.

A **motion** was made by Trustee Truman to accept Nora Brunette's letter of resignation effective November 30, 2013; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**Social Media Appropriate Use Policy** – Ann Marie Grattan referred to the attorneys for a new village policy.

**Chris Buckley presented the DPW Report for the month of August.** The final stages of the Stanton Parkway, Armstrong Place and Grand Circle street projects are underway. Topping driveway aprons and lawn restoration completes the project. Chris thanked the Town Highway Department for their help. Mowing, landscaping and trimming continue. Benches and garbage cans were painted in Hamilton Park. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

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The following resolution was offered by Deputy-Mayor DiLiberto with Trustee O'Donoghue moving for adoption:

**Resolved**, that the Mayor of the Village of Caledonia is hereby authorized and directed to file an application for contributory reimbursement funds as part of the "10,000 Trees...And Growing" tree planting program, and upon approval of said request, to enter into and execute a project agreement with National Grid for such financial contribution to this municipality.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**Tom Perkins presented the CEO Report for the month of August.** A list of issued and completed building permits was provided along with violation notices. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**Barry Ganzhorn presented the Matthews-MacKay Trail Report for August.** The gazebo and picnic tables were sealed. The girl scouts took a tour of the park. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Truman seconded the report.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CALEDONIA REGARDING ADOPTING FINDINGS PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT IN RELATION TO A PROJECT AND PROPOSED LOCAL LAW INVOLVING AMENDING SECTION 215-4 OF THE CODE OF THE VILLAGE OF CALEDONIA, NEW YORK FOR THE PURPOSE OF REZONING LANDS KNOWN AS MACKAY PARK (PARCEL MAP NUMBER 7.7-1-64) FROM LIGHT INDUSTRIAL (I-1) TO LAND CONSERVATION (LC)**

**WHEREAS**, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia (the "Village Trustees") for a public hearing to be held on May 7, 2013 at the Village Office of Caledonia to hear all interested parties on a Proposed Local Law amending Section 215-4 of the Code of the Village of Caledonia for the purpose of rezoning lands known as MacKay Park (parcel map number 7.7-1-64) from Light Industrial (I-1) to Land Conservation (LC) (the "Project"); and

**WHEREAS**, notice of the public hearing was duly advertised in the official newspaper of the Village of Caledonia; and

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**WHEREAS**, the public hearing was duly held on May 7, 2013 at 6:30 p.m. at the Village Office of Caledonia, New York and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, in accordance with Article 8 of the New York State Environmental Conservation Law and Regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York (collectively, "SEQRA"), the Village Trustees completed a Short Form Environmental Assessment Form (the "EAF") with respect to the Project, a copy of which is attached hereto as Exhibit A; and

**WHEREAS**, the Village Trustees, as Lead Agency, has carefully considered the potential environmental impacts of the proposed action against the criteria set forth in 6 NYCRR 617.7(c) and has taken a hard look at the potential environmental impacts as required by SEQRA; now, therefore, be it

**RESOLVED**, that the Project involves an "Unlisted Action" as said term is defined under SEQRA. The review is uncoordinated. Based upon the review of the EAF and related documents completed and reviewed by the Village Trustees in connection with the Project, the Village Trustees, as Lead Agency, hereby finds that (i) the Project will result in no major impacts and, therefore, is one which may not cause significant damage to the environment; (ii) the Project will not have a "significant effect on the environment" as such quoted terms are defined in SEQRA; and (iii) no "environmental impact statement," as such quoted term is defined in SEQRA, need be prepared for this action. This determination constitutes a "negative declaration" for purposes of SEQRA. The findings of the Village Trustees are incorporated in Part II of the EAF.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

Trustee Polo must abstain due to his appointment as a County Planning Board member.

Ann Marie Grattan presented a letter from the State of New York Department of Transportation regarding their annual sign surveillance. A permit is required to place a sign on any state roads. Barry Ganzhorn agreed to remove the MacKay Trail sign located on Spring and Main and place it near the trail.

There being no further business, a motion was made by Deputy-Mayor DiLiberto to adjourn at 7:25 p.m.; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer